

Summary of Minutes  
Regular Board Meeting  
Wednesday, April 11, 2012

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The Board of Education of the Wilkes-Barre Area School District held a Regular Board Meeting on Wednesday, April 11, 2012. **President, Maryanne W. Toole** called the meeting to order at 6:10 PM.

At this time President Toole requested a moment of silence in memory of Tyler Winstead.

**Superintendent Dr. Jeffrey T. Namey** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

9 MEMBERS PRESENT: Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

President Toole stated:

- The Chair wishes to announce that the Board held an Executive Session on April 2, 2012 and went into Executive Session following the Committee Meeting of April 10, 2012.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Mr. Latinski moved, seconded by Ms. Evans**, to approve the minutes of the Regular Board Meeting of March 15, 2012 and dispense with the reading of those minutes. The vote was as follows:

**All In Favor: 9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

#### **Treasurer's Report**

Mr. William Keating, FNCB, presented the Treasurer's Report for the month ending February 29, 2012.

**Ms. Evans moved, seconded by Miss Katsock**, to accept the Treasurer's report for the month ending February 29, 2012. The vote was as follows:

**All In Favor: 9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

At this time Attorney Edward Ciarimboli addressed the Board in regard to the "Safe Prom Pledge Program". Attorney Ciarimboli thanked the Board for allowing the "Safe Prom Pledge Program" to be presented in the three (3) Wilkes-Barre Area High Schools.

President Toole requested that Dr. Bernard Prevuznak, Deputy Superintendent, contact the principals of Coughlin G.A.R. and Meyers High School to arrange a schedule for Attorney Gregory E. Fellerman and Attorney Edward J. Ciarimboli to present the "Safe Prom Pledge Program" at the three (3) Wilkes-Barre Area School District High Schools.

Attorney Frank Hoegen and Bruce Lefkowicz addressed the Board regarding the sale and plans for the development of the former Old River Road Property.

Mr. Lefkowitz presented the plans for the development of the former Old River Road Property.

Mary Filler of Nutrition Inc., presented to the Board the requirements of the school lunch program for the 2012-2013 school year and the proposed Food Service Budget for the 2012-2013 school year.

There were: no bids to be opened

There was no: Unfinished Business

There were no: Communication from Superintendent

**Communications from Citizens**

1. Jackie Wallen, 283 E. Northampton Street, Wilkes-Barre, PA

Ms. Wallen addressed the Board in regard to her request, to receive the diploma of her deceased son on the stage at Graduation Ceremonies for Coughlin High School.

Dr. Namey expressed to Ms. Wallen that this is the first time in the history of the District that Wilkes-Barre Area School District will be presenting a diploma to a parent of a deceased student who was anticipated to meet the graduation requirements to graduate. Dr. Namey further stated that he understood the desire of the parents to receive the diploma on stage, however, that is not a possibility due to many circumstances that need to be considered for the Graduating Class and their parents. Dr. Namey assured Ms. Wallen that there would be a small tribute on stage in memory of her son and her son's diploma would be presented personally to her after the completion of the Graduation Ceremony.

2. Dave Wilson, 15 Mallery Place, Wilkes-Barre, PA

Mr. Wilson addressed the Board in regard to Meyers High School and the Facilities Ad Hoc Committee.

Mr. Wilson asked if the Facilities Ad Hoc Committee had a Master Plan in place to determine if experts in specialized fields should be involved and to establish a time frame for the completion of the evaluation of all buildings utilized by Wilkes-Barre Area School District.

Dr. Namey informed Mr. Wilson that the Ad Hoc Facilities Committee is in the early stages of their study and at the appropriate time, experts with the desired area of expertise will be involved and a Master Plan will be developed in regard to a time frame to determine the recommendations of the Ad Hoc Facilities Committee.

3. Shaun Walker, 74 Oak Street, Wilkes-Barre, PA

Mr. Walker addressed the Board in regard to an update regarding the options being considered for Meyers High School. Mr. Walker also suggested to the Board that they may wish to consider updating the Public via the Wilkes-Barre Area School District web site on any and all developments/actions regarding the three (3) Wilkes-Barre Area High Schools.

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President Toole responded to Mr. Walker that his suggestion of keeping the Public informed regarding the developments in regard to the three (3) Wilkes-Barre Area School District High Schools via the District web site was a valuable suggestion. Mrs. Toole further stated that she would discuss with Dr. Namey and Gene Manning, Coordinator of Technology the possibility of implementing that request.

4. Sam Troy, 95 Joseph Lane, Wilkes-Barre, PA

Mr. Troy addressed the Board regarding the 2012-2013 Budget, former solicitor, Anthony Lupas and the forensic audit.

President Toole, Dr. Namey and several Board Members addressed Mr. Troy's questions/concerns.

**Ad Hoc Hiring Policy Committee**

Dr. Corcoran submitted the following reports for the Ad Hoc Hiring Policy Committee.

WILKES-BARRE AREA SCHOOL DISTRICT  
730 SOUTH MAIN STREET  
WILKES-BARRE, PA 18702

March 27, 2012

MEMORANDUM FOR: Maryanne Toole, President WBASD  
Members of the Wilkes-Barre Area School Board

SUBJECT: Hiring Policy Committee Meeting

DATE: March 8, 2012

LOCATION: Coughlin High School

ATTENDANCE:	Robert M. Corcoran	Chairperson
	Philip Latinski	Board Member
	Jeffrey Namey	Superintendent
	Robert Anthony	Member
	Julia Hoskins	Member
	Janna Michael	Member
	Patrick Pattee	Member
	Marueen Riley	Member
	Thomas Rogish	Member
	Mark Schiowitz	Member
	Mary Tranguch	Member

OBJECTIVES:

Edit Diversity protocol  
Continue screening process, tiered selection and evaluation rubric.

RESULTS:

Completed Misrepresentation, Diversity and Recruitment  
Begin discussion on Interview Committee membership  
Consider addition of Candidate's Teaching Portfolio for interview process  
The next meeting will be at 4 PM on March 29, 2012, Coughlin High School

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RECOMMENDATIONS:

- Complete Interview Committee membership
- Continue development of selection process
- Consider Delegation of Responsibility

ROBERT M. CORCORAN, MS, OD, Chairperson

1 Attachment: Policy progress as of March 8, 2012

Hiring Policy as of March 8, 2012

SECTION: PROFESSIONAL EMPLOYEES

TITLE: HIRING OF PROFESSIONAL EMPLOYEES

WILKES-BARRE AREA SCHOOL DISTRICT

ADOPTED: (date)

REVISED: (date)

1. Purpose	The Board recognizes the role that qualified and competent employees contribute to achieving the District's goals and places substantial responsibility for the educational programs and the effective operation of the schools with the professional staff.
2. Definition	The term professional employee as used in this Board policy shall include classroom teachers, special subject teachers, intervention specialists, nurses, therapists, all educational specialists or any degreed person holding a certification from the PA Department of Education.
3. Authority	The Board, by a majority vote, shall approve the employment; set the compensation; and establish the term of employment for each professional staff member of the district within union agreements and state and federal laws.
4. Protocols	These protocols aim to codify the hiring processes according to set guidelines. They are an essential part of the larger process of good governance. The Board issues these to make the actions of its employees higher quality and more predictable.
Title 24 Sec. 508 Title 24 Sec. 1111 Ltr. Jan. 24, 2012	A. Nepotism No teacher shall be employed by the board of school directors who is related to any member of the board as defined in the school code (father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt) unless such teacher receives the affirmative votes of a majority of the membership of the board member other than the member related to the applicant who shall not vote.

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<p>Title 24 Sec. 1111 Title 65 Sec. 1103</p> <p>Title 65 Sec. 1103</p>	<p>Additionally, no teacher shall be employed by the board of school directors who is living in the same household as any board member, unless such teacher receives the affirmative votes of a majority of the membership of the board member other than the member living with the applicant who shall not vote.</p> <p>The non-voting member must abstain in public, announcing and disclosing the reason as public record in a written memorandum.</p>
<p>Resolution, Dec. 8, 2009 51 Pa. C.S. Sec. 7102</p> <p>51 Pa. C.S. Sec. 7101 Sicuro v. City of Pittsburgh (1996)</p> <p>38 U.S.C. 4301-4335</p> <p>Title 24Sec. 1176-1178 38 U.S.C. 4301-4335 51 Pa. C.S. Sec. 7106</p> <p>51 Pa. C.S. Sec. 7104 Brickhouse v. Spring-ford A.S.D. (1995)</p> <p>51 Pa. C.S. Sec. 7108</p>	<p>B. Veterans' Preference Veterans shall be recognized for the discipline and experience represented by their military training and for the loyalty and public spirit demonstrated by their service for the preservation of our country.</p> <p>A veteran is any member of Armed Forces, Reserve and National Guard who has completed both their active duty service (with an honorable discharge DD214) and training components of their initial military commitments.</p> <p>Veterans shall not be discriminated against in employment or promotion because of Veterans' Preference based on past service, present service, or potential call to duty.</p> <p>Veterans of the Armed Forces, Reserves or National Guard shall have their service time days added to their seniority. Activated members will be promptly reemployed upon their return from active duty with their service time days counted toward preserving their seniority.</p> <p>When a Veteran ranks in the top three candidates he or she shall be hired over any nonveterans in the top three.</p> <p>The same preference given to veterans under the provisions of this protocol shall be extended to include spouses of deceased or disabled veterans.</p>
<p>Title 24 Sec. 202 Title 24 Sec. 1106</p>	<p>C. Residency No candidate or employee shall be required to reside within the school district as a condition for appointment or continued employment.</p>
<p>Title 24 Sec. 1109, 1201 Title 22 Sec. 49.1 et seq.</p>	<p>D. Certification A candidate for employment in the district shall not receive a recommendation for employment without evidence of his/her certification when such certification is required.</p>
<p>Title 24 Sec. 111 Title 22 Sec. 8.1 et seq. 23 PA CSA 6301 et seq.</p>	<p>E. Background Check A candidate shall not be employed until he/she has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening.</p>
<p>20 U.S.C. Sec. 6319</p>	<p>F. Title I Teachers All teachers working in a program supported with Title I funds hired after January 8,</p>

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	2002, shall be highly qualified, as defined by federal law and regulations.
Title 24 Sec. 1204.1	<p>G. Application The district shall use the PA Standard Application for Teaching Positions (available online) and may establish or implement additional application requirements for professional employees when published in this section.</p> <p>Supporting Documents Applications must include copies of the candidate's resume, Praxis scores, teaching certificate, education transcripts, letter(s) of recommendation, background clearance reports and DD214 (military discharge if applicable). The candidate at his/her discretion may include any additional documents.</p>
Title 24 Sec. 1122	<p>H. Misrepresentation Any employee's misstatement of fact or nondisclosure of fact material to these protocols, qualifications for employment or determination of salary shall constitute grounds for immediate dismissal by the Board.</p>
<p>Title 43 Sec. 951-963 42 U.S.C. 2000e et seq. 20 U.S.C. 168-1688 29 U.S.C. 501-505 29 U.S.C. 621 42 U.S.C. 12101 20 U.S.C. Sec. 1001, 2101</p>	<p>I. Diversity The district recognizes the need to be culturally responsive to all students and staff. The district wishes to be proactive and create a positive environment where students and teachers are respectful of different cultural and ethnic backgrounds. Teachers and other school personnel need to be sensitive to the world views of all students, and to incorporate an awareness that all children are valued and can learn. In order to achieve these goals and close any achievement gaps, the district wishes to have positive role models and establish a broad range of strategies to improve teaching and learning.</p>
	<p>J. Recruitment An effort shall be made to recruit professional employees from a wide range of ethnic and racial groups, a wide selection of colleges and universities, and varied geographic regions in order to promote diversity of the professional staff.</p>
5. Delegation of Responsibility	
6. References	<p>School Code: 24 Pa. C.S. Sec. 202, 508, 1106, 1111, 1176-1178,</p> <p>Ethics Code: 65 Pa. C.S. Sec. 1103</p> <p>Pennsylvania Human Relations Act: Act of 1955, P.L. 744, No. 222, as amended June 25, 1997 by Act 34 1997, 43 P.S. 951-963</p> <p>Civil Rights Act of 1964 (Pub. L. 88-352) (Title VII), as amended Vol. 42 Section 2000e</p> <p>Education Amendments of 1972 (Pub. L. 92-318) (Title IX), Vol. 20 Sections 1681-1688</p>

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	<p>Rehabilitation Act of 1973 (Pub. L. 93-112) Sections 501-505, as amended Vol. 29 U.S.C. Section 791</p> <p>Age Discrimination in Employment Act of 1967 (Pub. L. 90-202) (ADEA), Vol. 29 U.S.C. Section 621</p> <p>Americans with Disabilities Act of 1990 (Pub. L. 101-336) (ADA), Vol. 42 U.S.C. Section 12101</p> <p>No Child Left Behind Act of 2001 (Pub. L. 107-110) (NCLB), Vol. 20 U.S.C. Sec. 1001, 2101, 2301-2307, 6319</p> <p>Solicitor's comments: Letter of Jan. 24, 2012, Raymond P. Wendolowski, Esq.</p> <p>Veterans' Preference: 51 Pa. C.S. Sec. 7101, 7102, 7104, 7106, 7108</p> <p>Adjudications: <u>Sicuro v. City of Pittsburgh</u>, 684 A.2d 232 (Pa. Commonwealth 1996); and <u>Brickhouse v. Spring-Ford Area School District</u>, 540 Pa. 176, 656 A.2d 483 (1995)</p> <p>Uniformed Services Employment and Reemployment Rights: 38 U.S.C. 4301-4335</p> <p>Board Minutes: Resolution of Dec. 8, 2009</p>
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WILKES-BARRE AREA SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: HIRING OF PROFESSIONAL EMPLOYEES

ADOPTED: (date)

REVISED: (date)

7. Purpose	The Board recognizes the role that qualified and competent employees contribute to achieving the District's goals and places substantial responsibility for the educational programs and the effective operation of the schools with the professional staff.
8. Definition	The term professional employee as used in this Board policy shall include classroom teachers, special subject teachers, intervention specialists, nurses, therapists, all educational specialists or any degreed person holding a certification from the PA Department of Education.
9. Authority	The Board, by a majority vote, shall approve the employment; set the compensation; and establish the term of employment for each professional staff member of the district within union agreements and state and federal laws.

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<p>10. Protocols</p>	<p>These protocols aim to codify the hiring processes according to set guidelines. They are an essential part of the larger process of good governance. The Board issues these to make the actions of its employees higher quality and more predictable.</p>
<p>Title 24 Sec. 508 Title 24 Sec. 1111 Ltr. Jan. 24, 2012</p> <p>Title 24 Sec. 1111 Title 65 Sec. 1103</p> <p>Title 65 Sec. 1103</p>	<p>K. Nepotism No teacher shall be employed by the board of school directors who is related to any member of the board as defined in the school code (father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt) unless such teacher receives the affirmative votes of a majority of the membership of the board member other than the member related to the applicant who shall not vote.</p> <p>Additionally, no teacher shall be employed by the board of school directors who is living in the same household as any board member, unless such teacher receives the affirmative votes of a majority of the membership of the board member other than the member living with the applicant who shall not vote.</p> <p>The non-voting member must abstain in public, announcing and disclosing the reason as public record in a written memorandum.</p>
<p>Resolution, Dec. 8, 2009 51 Pa. C.S. Sec. 7102</p> <p>51 Pa. C.S. Sec. 7101 Sicuro v. City of Pittsburgh (1996)</p> <p>38 U.S.C. 4301-4335</p> <p>Title 24Sec. 1176-1178 38 U.S.C. 4301-4335 51 Pa. C.S. Sec. 7106</p> <p>51 Pa. C.S. Sec. 7104 Brickhouse v. Springfield A.S.D. (1995)</p> <p>51 Pa. C.S. Sec. 7108</p>	<p>L. Veterans' Preference Veterans shall be recognized for the discipline and experience represented by their military training and for the loyalty and public spirit demonstrated by their service for the preservation of our country.</p> <p>A veteran is any member of Armed Forces, Reserve and National Guard who has completed both their active duty service (with an honorable discharge DD214) and training components of their initial military commitments.</p> <p>Veterans shall not be discriminated against in employment or promotion because of Veterans' Preference based on past service, present service, or potential call to duty.</p> <p>Veterans of the Armed Forces, Reserves or National Guard shall have their service time days added to their seniority. Activated members will be promptly reemployed upon their return from active duty with their service time days counted toward preserving their seniority.</p> <p>When a Veteran ranks in the top three candidates he or she shall be hired over any nonveterans in the top three.</p> <p>The same preference given to veterans under the provisions of this protocol shall be extended to include spouses of deceased or disabled veterans.</p>
<p>Title 24 Sec. 202 Title 24 Sec. 1106</p>	<p>M. Residency No candidate or employee shall be required to reside within the school district as a condition for appointment or continued employment.</p>
	<p>N. Certification</p>

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<p>Title 24 Sec. 1109, 1201 Title 22 Sec. 49.1 et seq.</p>	<p>A candidate for employment in the district shall not receive a recommendation for employment without evidence of his/her certification when such certification is required.</p>
<p>Title 24 Sec. 111 Title 22 Sec. 8.1 et seq. 23 PA CSA 6301 et seq.</p>	<p>O. Background Check A candidate shall not be employed until he/she has complied with the mandatory background check requirements for criminal history and child abuse and the district has evaluated the results of that screening.</p>
<p>20 U.S.C. Sec. 6319</p>	<p>P. Title I Teachers All teachers working in a program supported with Title I funds hired after January 8, 2002, shall be highly qualified, as defined by federal law and regulations.</p>
<p>Title 24 Sec. 1204.1 Title 22 Sec. 49.18</p>	<p>Q. Application The district shall use the PA Standard Application for Teaching Positions (available online) and may establish or implement additional application requirements for professional employees when published in this section.</p> <p>Supporting Documents Applications must include copies of the candidate's resume, Praxis scores, teaching certificate, education transcripts, letter(s) of recommendation, background clearance reports and DD214 (military discharge if applicable). The candidate at his/her discretion may include any additional documents.</p>
<p>Title 24 Sec. 1122</p>	<p>R. Misrepresentation Any employee's misstatement of fact or nondisclosure of fact material to these protocols, qualifications for employment or determination of salary shall constitute grounds for immediate dismissal by the Board.</p>
<p>Title 43 Sec. 951-963 42 U.S.C. 2000e et seq. 20 U.S.C. 168-1688 29 U.S.C. 501-505 29 U.S.C. 621 42 U.S.C. 12101 20 U.S.C. Sec. 1001, 2101</p>	<p>S. Diversity The district recognizes the need to be culturally responsive to all students and staff. The district wishes to be proactive and create a positive environment where students and teachers are respectful of different cultural and ethnic backgrounds. Teachers and other school personnel need to be sensitive to the world views of all students, and to incorporate an awareness that all children are valued and can learn. In order to achieve these goals and close any achievement gaps, the district wishes to have positive role models and establish a broad range of strategies to improve teaching and learning.</p>
	<p>T. Recruitment An effort shall be made to recruit professional employees from a wide range of ethnic and racial groups, a wide selection of colleges and universities, and varied geographic regions in order to promote diversity of the professional staff.</p>



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seq	<p>It shall be the employee's responsibility to have proper and valid certification prior to being elected to a position in the Wilkes-Barre Area School District. Certification must be completed and registered with the Superintendent or designee. In addition, the employee shall file with the Superintendent or designee all documents required and pertinent to employment described in this policy or required by state and federal law.</p> <p><u>Screening/Interview Committee</u> The Screening Committee shall review applications, apply hiring rubrics, conduct interviews, guide the selection process and rank applicants. This committee will then make its' recommendations to the Personnel Committee of the Board.</p>
12. References	<p>School Code: 24 Pa. C.S. Sec. 202, 508, 1106, 1111, 1176-1178, Ethics Code: 65 Pa. C.S. Sec. 703, 704, 707, 708, 1103</p> <p>Pennsylvania Human Relations Act: Act of 1955, P.L. 744, No. 222, as amended June 25, 1997 by Act 34 1997, 43 P.S. 951-963</p> <p>Civil Rights Act of 1964 (Pub. L. 88-352) (Title VII), as amended Vol. 42 Section 2000e</p> <p>Education Amendments of 1972 (Pub. L. 92-318) (Title IX), Vol. 20 Sections 1681-1688</p> <p>Rehabilitation Act of 1973 (Pub. L. 93-112) Sections 501-505, as amended Vol. 29 U.S.C. Section 791</p> <p>Age Discrimination in Employment Act of 1967 (Pub. L. 90-202) (ADEA), Vol. 29 U.S.C. Section 621</p> <p>Americans with Disabilities Act of 1990 (Pub. L. 101-336) (ADA), Vol. 42 U.S.C. Section 12101</p> <p>No Child Left Behind Act of 2001 (Pub. L. 107-110) (NCLB), Vol. 20 U.S.C. Sec. 1001, 2101, 2301-2307, 6319</p> <p>Solicitor's comments: Letter of Jan. 24, 2012, Raymond P. Wendolowski, Esq.</p> <p>Veterans' Preference: 51 Pa. C.S. Sec. 7101, 7102, 7104, 7106, 7108</p> <p>Adjudications: <u>Sicuro v. City of Pittsburgh</u>, 684 A.2d 232 (Pa. Commonwealth 1996); and <u>Brickhouse v. Spring-Ford Area School District</u>, 540 Pa. 176, 656 A.2d 483 (1995)</p> <p>Uniformed Services Employment and Reemployment Rights: 38 U.S.C. 4301-4335</p> <p>Board Minutes: Resolution of Dec. 8, 2009</p>

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**Ad Hoc Facilities Committee**

Dr. Susek informed the Board that the Facilities Ad Hoc Committee meeting that was scheduled for April 2, 2012 to be held at G.A.R. High school was cancelled and has not been re-scheduled at this time.

**WILKES-BARRE AREA CAREER AND TECHNICAL CENTER**

Mr. Latinski informed the Board that they were provided copies of the minutes of the February Meeting of the Wilkes-Barre Area Career and Technical Center Board Meeting and noted if the Board of Directors of Wilkes-Barre Area School District had any questions, he would be available to answer any and all questions. Mr. Latinski noted that the next Board Meeting of the Wilkes-Barre Area Career and Technical Center will be held on April 16, 2012.

**LUZERNE INTERMEDIATE UNIT**

Ms. Katsock informed the Board that the LIU has delayed necessary renovations to the LIU due to Budget restraints. Ms. Katsock also noted that the LIU was sponsoring an upcoming golf tournament. Ms. Katsock informed the Board that the next Board Meeting of the LIU was scheduled for April 25, 2012.

**CURRICULUM COMMITTEE REPORT**

Mr. Latinski presented the following report and recommendations for the Board's approval:

1. That the following 2012-2013 calendar be adopted.

**WILKES-BARRE AREA SCHOOL DISTRICT  
2012-2013 SCHOOL CALENDAR**

August 27, 2012 .....In-Service Day  
August 28, 2012.....*Staff Preparation Day*  
August 29, 2012.....*First Student Day -- Schools Open*  
August 31, September 3, 2012.....*Schools Closed (Labor Day Weekend)*  
October 8, 2012.....*Columbus Day*  
November 12, 2012.....*Veteran's Day*  
November 22, 23, 26, 2012.....*Thanksgiving Vacation*  
December 24, 25, 26, 27, 28, 31, 2012 January 1, 2013 ..... *Christmas Vacation*

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January 2, 2013.....	<i>Schools Open</i>
January 21, 2013.....	<i>Martin Luther King Day</i>
January 23, 2013.....	<i>Second Semester Begins</i>
February 15, 2013.....	<i>In-Service Day</i>
February 18, 2013.....	<i>President's Day</i>
March 28, 29, April 1, 2013 .....	<i>Easter Vacation</i>
May 27, 2013.....	<i>Memorial Day</i>
June 5, 2013.....	<i>Last Student Day</i>
June 6, 2013.....	<i>Staff, Clerical, Evaluation &amp; Planning Day</i>
.....	<i>Last Teacher Day</i>
June 7, 10, 11, 12, 13, 2013.....	<i>Designated Make-Up Days</i>
Days of Pupil Attendance.....	180
Staff Days.....	4
Total Days.....	184

2. That approval be given to enter into a contract with Northeastern Educational Intermediate Unit, 1200 Line Street, Archbald, PA for special education services for the 2012-2013 school year. A complete copy of the contract is attached hereto (Exhibit "A") and incorporated into this resolution with full force and effect as if same had been pronounced in its entirety herein.

**Mr. Latinski moved, seconded Mr. Galella,** to adopt the report. The vote was as follows:

**9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

**BUDGET FINANCE COMMITTEE REPORT**

**Dr. Corcoran presented the following report and recommendations for the Board's approval:**

**B. FEDERAL**

That, in accordance with the authority of the Board, the following Federal Project wire transfers #117 and checks #1098-1101 and Chapter I wire transfers #965-978 and checks #552-557 which were drawn for payment since the last regular meeting of the Board of Education held on March 15, 2012 be approved.

- C.** That payment be approved for the following General Fund wire transfers #1683-1697 and checks #27402-27557 and Food Service checks #1924-1945 which were drawn for payment since the last regular meeting of the Board of Education held on March 15, 2012.

- D.** That the checks listed on the following pages # 27558-27635 which have been inspected be approved and that orders be drawn for the respective amounts set down opposite the names of persons or firms.

**Dr. Corcoran moved, seconded by Ms. Evans,** to adopt the report. The vote was as follows:

**9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

**1 Nay:** Katsock - D

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At this time Dr. Corcoran requested that Patricia Wallace, Assistant Board Secretary, contact the Presidents of all the Collective Bargaining Units, including the Act 93 President to request that they be present for an Executive Session Meeting with the Board of Directors of Wilkes-Barre Area School District, scheduled for April 19, 2012 at 6:00 PM to be held in the Administration Building of Wilkes-Barre Area School District.

There was no **ATHLETIC COMMITTEE REPORT**

There was no **TRANSPORTATION/SAFETY COMMITTEE REPORT**

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That the Business Administrator be authorized to prepare and advertise a Request for Proposal (RFP) in respect to the District's insurance coverage for the 2012-2013 school year.
2. That approval be given to award a contract to A&E Group, Inc., 140 Maffet Street, Wilkes-Barre, PA to provide architectural services required for the Water Line Replacement Project at E.L. Meyers High School at a proposed fee in the amount of \$46,440.00. A deduction, in the amount of \$8,200.00 is available should the District be able to provide the architect with CAD as-built drawings of this same school building.

At this time Attorney Wendolowski stated the following clarification to the contract:  
Paragraph 2.6.5 is amended to change the amount from two hundred thousand dollars (\$200,000) per claim to one million dollars (\$1,000,000.00) and in the aggregate to two million dollars (\$2,000,000.00). Mr. Wendolowski stated that a copy of the contract is available for review.

**Dr. Susek moved, seconded by Ms. Evans,** to adopt the report. The vote was as follows:

**9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

**BUILDING & GROUNDS COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. **Requests for USE OF GYMS, STADIUMS & FIELDS:**

**DAN FLOOD ELEMENTARY**

- a. Dan Flood PTO requests permission to hold a "Movie Night" on Friday, April 27, 2012 from 7:00 PM to 9:00 PM.
- b. Dan Flood PTO requests permission to hold their "Annual Flea Market" in the gym on Saturday, May 19, 2012 from 8:00 AM to 2:00 PM. The gym will be opened and closed by the head custodian of Dan Flood Elementary at no cost to the District.

**SOLOMON/PLAINS COMPLEX**

- a. Plains Parks and Recreation requests permission to use the gyms at Solomon/Plains Elementary and Solomon/Plains Jr. High beginning June 11, 12, 13 and 14, 2012 for their Basketball and Wrestling Camp.

**Dr. Susek moved, seconded by Ms. Evans,** to adopt the report. The vote was as follows:

**All In Favor: 9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

There was no LEGISLATIVE /FEDERAL REPORT

**MATERIAL SUPPLIES COMMITTEE REPORT**

**Mr. Latinski presented the following report and recommendations for the Board's approval:**

1. That having inspected the quotes received on March 21, 2012 that the purchase is made from the following supplier for ladders as recommended by the Safety Committee:

<b>Builder's Supply Co.</b>	8ft type 1A Fiberglass ladders	\$105.00 each
	Total units      Twenty (20)	\$2,100.00 total

**Mr. Latinski moved, seconded by Ms. Evans,** to adopt the report. The vote was as follows:

**9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

All appointments are made pending receipt of required clearances.

**A. Professional**

1. That the resignation of **Antoinette Luce** be accepted with regret effective the last day of the 2011-2012 school year.
2. That the resignation of **John Zubris** be accepted with regret effective the last day of the 2011-2012 school year.
3. That the resignation of **James Gribb** be accepted with regret effective the last day of the 2011-2012 school year.
4. That **Kristin Harris** be granted a Family Medical Leave beginning April 13, 2012 and using sick time, returning the first day of the 2012-2013 school year.
5. That **Aubrey Hollinan** be granted a Family Medical Leave beginning April 10, 2012 and returning May 29, 2012.
7. That **Mark Umphred** be appointed a full time substitute for the 2011-2012 school year on the first step of the salary schedule effective, February 15, 2012.

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**B. CLASSIFIED**

Human Resources

1. That **Deborah Roberts** be appointed Coordinator of Human Resources at a salary of \$36, 000 per year.

Custodial/Maintenance

1. That the resignation of **Michael Hogan** be accepted with regret effective, August 2, 2012.

Teacher Associates

1. That the resignation of **Mary Lou Serafini** be accepted with regret effective, the last day of the 2011-2012 school year.

Crossing Guards

1. That the status of **Kathy Timek** be changed from substitute crossing guard to crossing guard at an hourly rate in accordance with the Collective Bargaining Agreement effective, March 27, 2012.
2. That **Michael Daniel** be appointed a substitute crossing guard at an hourly rate in accordance with the Collective Bargaining Agreement effective, March 23, 2012.

Bus Drivers

1. That the resignation of **Daniel Hadvance** be accepted with regret effective, July 5, 2012

**C. ATHLETICS**

The following appointments are made for the sport season and will be continued on a season to season basis unless the post is declared vacant by the Board of School Directors:

Coughlin	Jr. High Softball	Volunteer	<b>Michele Woolnough</b>
Coughlin	Varsity Boys Volleyball	Volunteer	<b>Sarah Mikelski</b>
G.A.R.	Boys Var. Track/Field	Head	<b>Stanley Mirin</b>
G.A.R.	Jr. High Baseball	Volunteer	<b>Kyle Paul</b>
G.A.R.	Boys Var. Baseball	Volunteer	<b>Phillip Cade</b>
Meyers	Soccer	Head Coach	<b>Thomas Leighton Jr.</b>
Meyers	Varsity Baseball	Assistant Coach	<b>David Lewis</b>
Meyers	Varsity Baseball	Volunteer	<b>Michael Slusark</b>

ADDENDUM

1. That the Collective Bargaining Agreement, as revised by and between the Board of Education and the Wilkes-Barre Area School District Crossing Guards Educational Support Personnel Association, for the period beginning September 1, 2010 and ending August 31, 2015 be approved.

**Dr. Susek moved, seconded by Miss Katsock,** to adopt the report. The vote was as follows:

**9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

**Miss Katsock presented Resolution #1**

**RESOLUTION**

WHEREAS, the 2012-2013 proposed budget of the **LUZERNE INTERMEDIATE UNIT** has been presented to the members of the Board of Education of the Wilkes-Barre Area School District for review; and,

WHEREAS, said budget calls for the total contribution of \$402,031.00 by withholding from member districts (this represents a 5 % decrease from the 2011-2012 budget); and

WHEREAS, Wilkes-Barre Area School District's share of the total contribution, by withholding, would be \$65,214.00 (a \$3,432.00 decrease over 2011-2012); and,

WHEREAS, actual 2009-2010 Weighted Average Daily Memberships (WADM's) are not yet available, but when available a new contribution calculation will be made; and,

WHEREAS, any recalculation of the contribution schedule is not expected to substantially modify each individual school district's share,

THEREFORE, BE IT RESOLVED, that the Board of School Directors of the Wilkes-Barre Area School District grant approval to the 2012-2013 annual budget of the Luzerne Intermediate Unit.

Wilkes-Barre, PA

April 11, 2012

**Miss Katsock moved, seconded by Dr. Corcoran,** to adopt the report. The vote was as follows:

**9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

**New Business**

At this time Mr. Elmy asked Attorney Wendolowski if he had submitted detailed statements for his services that were paid on April 3, 2012 in the amount \$22,237.50.

Attorney Wendolowski informed Mr. Elmy that detailed statements were submitted to Business Manager, Leonard Przywara. Mr. Wendolowski further stated that those bills were from the months of January and February. Attorney Wendolowski stated that at the time detailed bills are submitted to the Business Manager he would be happy to provide copies of those statements to any and all Board Members if requested to do so.

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**Old Business**

At this time a portrait of Lieutenant Curry was displayed for the Board and Dr. Corcoran read the below letter regarding a request by Plains American Legion to have the portrait on display at the Plains American Legion.

**Dr. Corcoran, motioned, seconded by Mr. Latinski,** to approve the presentation of a Resolution, that will be presented at the May 9, 2012 Regular Board Meeting to loan the portrait of Lieutenant John Curry to the Plains American Legion, noting that the portrait will be on display at the Plains American Legion and would indicate on the frame of the portrait that the portrait of Lieutenant John Curry is on loan from the Wilkes-Barre Area School District. The vote was as follows:

**All In Favor: 9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole



**The American Legion**  
**Joseph E. Conlon Post 558**



99 - 101 East Carey Street \* Plains, Pennsylvania \* (570) 824-6072

March 14, 2012

Dr. Jeffrey Namey, Superintendent  
Wilkes-Barre Area School District  
730 South Main Street  
Wilkes-Barre, PA 18711

Dear Dr. Nancy:

The portraits of two young men, Lt. Michael Duddy and Lt. John Curry, were once prominently displayed, with great pride, in the Plains Memorial High School which now stands to serve students from the Intermediate Unit.

When the Wilkes-Barre Area students were transferred to the new elementary school in Plains, the paintings were taken down and placed within the district's archives.

Lt. John Curry and Lt. Michael Duddy, graduates of the Plains schools, were killed in France while fighting for world peace. They voluntarily enlisted to make this a better world by defending the ideals of liberty. Their sacrifice should not go unnoticed — their portraits should be brought out of the archives and placed in a conspicuous place for the people of Plains and all the district to appreciate the paintings: these are the dignified *signify* their valiant efforts and their heroic deeds. The paintings were done in 1923 by Hugh Walsh, a prominent artist and educator in Plains.

The Plains American Legion, Joseph E. Conlon Post 558, hereby requests to take possession, as a loan, from the Wilkes-Barre Area School district of the famed portraits of the Plains heroes, Lt. John Curry and Lt. Michael Duddy, and prominently display them in the home of the Plains American Legion. The cooperation of the Wilkes-Barre Area School in returning these portraits to the people and veterans of Plains Township will be greatly appreciated by all.

Respectfully yours,

John X. Conway  
Home Association, Treasurer  
Past Commander



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**Communications from Solicitors**

At this time Attorney Wendolowski noted that it was not necessary to motion to support the Safe Prom Pledge Program, since that motion was made at the March 15, 2012 Regular Board Meeting and approved .

Attorney Wendolowski stated that several months ago the Board had passed a motion to grant a "Right of Way" to Mr. Yeosock, Mr. Corcoran and Mr. Mondulick regarding the rear of their property that is adjacent to the former Plains Jr. High School which is now the Alternative Learning Center. Attorney Wendolowski went on to state that it has come to his attention that the Board had previously granted an easement to an adjoining property owner to the same ingress and egress. Attorney Wendolowski asked if the Board is willing to grant the same easement to all property owners involved to ensure that all parties are treated equally.

**Mr. Latinski motioned, seconded by Ms. Evans,** to grant an easement to Mr. Corcoran, Mr. Yeosock and Mr. Mondulick regarding their property that abuts the alley of the Alternative Learning Center, formerly the Plains Jr. High School. The vote was as follows:

**9 Ayes:** Corcoran, Elmy, Evans, Galella, Katsock, Latinski, Quinn, Susek, Toole

**Report of the Secretary**

**Special Meeting for General Purposes**

Thursday, April 19, 2012 – 7:00 PM

Followed by the Budget Finance Committee Meeting

**May Board Meetings**

Committee Meeting  
Tuesday, May 7, 2012 – 6:00 PM

Regular Board Meeting  
Wednesday, May 9, 2012 – 6:00 PM

**Ms. Evans, seconded by Dr. Corcoran,** to adjourn the Meeting.

**President Toole** adjourned the Meeting at 8:00 PM.